

2022-2023 Institute for Critical Disability Studies Graduate Teaching Assistant Announcement

The [Institute for Critical Disability Studies](#) (ICDS) seeks two graduate students to serve in graduate teaching assistant (GTA) positions for fall, winter, and spring of 2022/23. Applications are due 11:59 pm Monday, September 12th. Positions will be announced by September 16th. The positions will begin September 21st.

What is the ICDS?

The ICDS is an interdisciplinary institute devoted to promoting disability studies coursework, hosting events that bridge the academic-community divide, and supporting disability culture at Western. GTAs will assist in all aspects of ICDS programs.

Responsibilities

Responsibilities will include a subset of the following, upon mutual discussion and agreement between GTA and Institute Co-Directors:

- Academic support
 - Work with faculty teaching disability studies courses through grading, and/or moderating discussions
 - Work with faculty to design curriculum on disability-related topics
 - Holding office hours for students in disability studies courses
- Program support
 - Designing and delivering professional-development workshops
 - Organizing speaker event logistics
 - Organizing and facilitating the annual UnConference panels and workshops
- Institute support
 - Writing blog posts and newsletter articles about the ICDS programs
 - Mentoring undergraduate student workers
 - Holding office hours for student outreach and institute support
 - Interfacing with various offices and student groups
 - Attending and taking minutes on ICDS meetings

Required qualifications:

- GTAs are expected to keep timely communication with ICDS staff during business hours, including email correspondence and scheduled meetings.
- GTAs must responsibly handle sensitive information, such as when working with confidential student or personal information and coursework.
- GTAs must abide by ICDS policies on supporting accessibility, diversity, equity, and inclusion (ADEI).

Preferred qualifications:

- Knowledge and experience in disability studies, advocacy, accessibility, and/or universal design is highly preferred, but not required.
- Experience in writing various genres, including blogging, social media, email, meeting minutes, and summaries of events is preferred, but not required.
- Experience in student or community leadership, for example in a student club or community organization is preferred, but not required.

Who Can Apply

This position is open to all WWU graduate students regardless of disability status. We are particularly interested in welcoming applicants with diverse and intersecting identities, particularly Disabled, neurodiverse, BIPOC, queer, and gender non-conforming individuals.

The GTA position requires approximately 20 hours per week. GTAs will report directly to the ICDS Co-Directors and administrative manager. GTAs will receive the pay and benefits of an academic graduate teaching assistant.

How To Apply

To apply, submit a 1-2 page cover letter and resume/CV to icds@wwu.edu. The cover letter should address your interest in the position and the personal experience that qualifies you for the position. Please identify which ones of the proposed job responsibilities you are most excited to take on.