

DRAC meeting Notes March 13, 2019

1. Attendance, approval of minutes from Feb 6, Feb 27, and March 6 meetings
9:05
Rebecca McLean - N
Christopher Bianco – Y
Darren McCroom – Y
Travis Cram – Y
Cynthia Horne – Y
Jordan King – Y
Melina Negron – Y
Alex Miles – Y
Juliet Knowles – N
Megan McGinnis – Y
Heather Dalberg – N
Erin Emry - N
2. Budget Presentations
 - a. Budget Support and Reserves – Rebecca – explain budgets
 - b. Reserves discussion
 - c. Approval of final DRAC budget for S&A
3. Timeline for remaining meetings
 - a. Date, time, location for next quarter – should any changes be made
 - b. TBD – S&A requests for changes
 - c. TBD – Reserves discussion, earmark requests – if needed
 - d. TBD – Final meeting
 1. S&A recommendation to BoT
 2. Wrap up outstanding items

Notes:

- General support reserves - \$10,000 every year for emergencies and unexpected expenses and opportunities
- If request moves from support and earmark reserves with identifier – for department request and explanation
- Equipment list – once receipts then money is returned to fund that requested it
- Equipment fund – a lot of big/medium priced items with a list of all the items we had
- Should we increase our emergency fund from 10,000 to 25,000?
 - Erin motioned to reduce support reserve to resources 25,000 and more remaining to equipment fund - Second Cynthia - All in favor.
- Jordan motioned to take budget presented to SA
- Darren second – all in favor
- Erin motions to approve Feb 6 and 28 meeting minutes
- Jordan second – all approve –
- Adjourned 9:45