

## DRAC Meeting Agenda December 4<sup>th</sup>, 2019

### 1) Attendance

Allen, Cameron	Larson, Nicole
Cram, Travis	McGinnis, Megan
Curtin, Ashley	McLean, Rebecca
Dalberg, Heather	Mellinger, Austin
DeMeerleer, Phoebe	Nielsen, Carolyn
Emry, Erin	Newcomer, Jeff
Gaffney, Jeanne	Roulet, Patrick
Harris, Kevin	Wilder, Quin

### 2) Approval of Minutes from 11/13/19

- a) Patrick moved to approve the minutes
  - i) Jeanne Gaffney Second
- b) Travis moved to nominate Kevin and Cameron for S&A representatives
  - i) Erin Emry second
  - ii) All in favor

### 3) Reserves Request-Music

- a) Ashley Curtin- Orchestra Manager- request for music
- b) Rebecca suggested inter-departmental support
  - i) Post-tour campus presentation
  - ii) Free Concert Friday June 5<sup>th</sup>, 2020
- c) Carolyn Nielsen moves to fund the Symphony Orchestra
  - i) Kevin Second
  - ii) All approved

### 4) Pre-Application Survey vote

- a) Applying to DRAC: Getting started document
- b) Amended
- c) Eligibility to apply does not guarantee acceptance Cameron motioned to accept this Applying to DRAC: getting started document with amended changes
  - i) Patrick Roulet second
  - ii) All approve

### 5) Application Instructions

- a) Departmentally Related Activates Committee Petition for membership
- b) Amend- B- consistent capitalization of underlined links
- c) Section A sub A
  - i) Amend “events” to activities
  - ii) Section A, subsection B – comma after advisor.
- d)
- e) Amend D
  - i) Fosters student engagement and growth through activities
- f) Replace the word petition throughout the whole document with application or apply.
- g) Final discussion
- h) Kevin motioned to approve document.

- i) Erin Emry Seconds
  - ii) All in favor
- 6) Application Rubric
  - a) Final discussion
    - i) Map the rubric question to the Rubric matches the definitions
    - ii) Patrick Roulet and Phoebe DeMeerleer and Quin Wilder will assist Travis with Rubric revisions
- 7) Charter Revisions
  - a) Process for reviews
  - b) New Charter sent to Board of Trustees
- 8) Winter Quarter Time-table
  - a) Templates will be out by Winter quarter
  - b) DRAC meetings won't discuss budgets till end of Feb.
  - c) Charters done in early Jan.
    - i) S&A meeting start early in winter quarter
      - (1) Charter needs to be done by January
      - (2) Budgets need to be done in mid-February
    - ii) We present first week of spring quarter
      - (1) Must be settled by the end of winter quarter

-Adjourned 9:46-