

DRAC Meeting

November 13th, 2019

1.) Attendance

Last	First	Vote
McCroom	Darren	Yes
Neilsen	Carolyn	Yes
Gaffney	Jeanne	Yes
Cram	Travis	Yes
DeMeerleer	Phoebe	Yes
Anderson	Audra	Yes
Wilder	Quin	Yes
Dalberg	Heather	No
Larson	Nicole	No
Newcomer	Jeff	No
Mellinger	Austin	No
Meredith	Ryan	No
VanderStaay	Steve	No

Nov 6, 2019 Minutes amended to add Patrick Roulet

Moved to accept with amendment by Carolyn Nielsen and second by Jeanne

- 2.) Acceptance of final definitions document
- 3.) Pre-Qualification questionnaire revisions
 - a. Discussion on consistency in wording
 - b. Fixed typos-identify hyperlink
 - c. Probationary review will be discussed in the charter provisions and not out of order
 - d. Travis will re-edit and return document to committee
- 4.) Application procedures draft
 - a. Complete meta clarity
 - i. Travis will redo a draft for next week
 - ii. Guidelines/template for student presentation
 - iii. 15 minutes presentation-overview
 - iv. Time allocated for budget presentations.

Steve VanderStaay- answered question about how many meetings groups need to attend while in probationary status. There is no number because things happen, and life is busy. People on probation who do not show up- will be up to the judgement of the committee and is expected to do what is reasonable.

- 5.) Budget Template
 - a. Questions from the Racing Team on how to put in line items and explain your budget needs.
 - b. Next week look at revised documents and rubric

Meeting adjourned at 9:48 a.m.