

## DRAC Meeting Minutes

10/20/2021

Location: Zoom

### Attendance:

Alec Newton

Allison Mazurek

Amy Lazzell

Christa Schulz

Darren McCroom

Erin Emry

Gwendolyn Banfield

Jack Herring

Jeanne Gaffney

Jeff Newcomer

Mary Piekarczyk

Nicole A

Nicole Larson

Patrick Roulet

Quin Wilder

Rebecca McLean

Rich Brown

Travis Cram

## 10/6/21 Meeting Minutes

Motion to approve by Darren McCroom

Second by Mary Piekarczyk

Unanimously approved

### Theatre and Dance Reserves Request

Erin Emry presented a request for \$4,000 from equipment reserves to purchase two new computers. The costume shop's computers are outdated and no longer meet Western's security requirements. If purchased now, they would probably not need to be replaced as soon as previously planned because they should be updatable until at least 2026.

Rebecca McLean shared that DRAC has approximately \$200,000 in equipment reserves and provided an overview of the three kind of reserves and their purpose.

1. General support reserves – DRAC begins every academic year with \$25,000 that can be requested if opportunities arise throughout the year that haven't been planned for or couldn't have been anticipated in advance.
2. Earmark reserves – If programs have money left over, they can request to have funds set aside for specific uses.
3. Equipment reserves – used to purchase equipment that breaks or needs to be replaced that is outside the normal replacement schedule and wasn't budgeted for.

Motion to approve by Patrick Roulet

Second by Darren McCroom

Unanimously approved

### IAA Request for change to Earmark Budget, 2021-2023

Mary Piekarczyk presented a request from IAA to make a change to the use of previously approved earmark funds. Last year IAA received approval to earmark \$20,000 from the FY 2021 budget to extend club outreach, provide more opportunities for students to engage with IAA beyond Model United Nations, and provide compensation for advising support and for speakers and other activities.

The new proposal would divide the funds over the next two years, with \$10,000 allocated in each of FY 2022 and 2023. Rather than hiring an NTT to provide additional advising support to the IAA (as originally proposed), IAA requests to use earmarked funds to pay for course release for the IAA faculty advisor in 2021-2022 and 2022-2023.

The annual cost is anticipated to be \$5,000-\$6,000/year as opposed the estimated NTT allocation of \$3,000/year. The proposed change is supported by the IAA leadership and the Political Science department and approved by Vice Provost Jack Herring.

Jeff Newcomer asked why there is a cost difference between NTT and course release. Rebecca responded that the original proposal was to hire NTT to do coaching and pay a flat \$1,000 stipend per quarter. DRAC funds cannot be used to do a direct buyout for faculty, so IAA negotiates with the Political Science department as to what they have budgeted to contribute to course release for a tenured faculty member. Jeff stated that \$6,000 seemed high; Rebecca responded that it included benefits.

Travis commented that the earmark was approved last year and that the requested changes were in alignment with the original philosophy.

Motion to approve by Quin Wilder

Seconded by Patrick Roulet

Motion approved: 7 votes to approve, Mary Piekarczyk abstained

If any other departments anticipate bringing business items to DRAC, Travis asked that they let him know so he can schedule meetings throughout fall quarter to accommodate these requests.

Meeting adjourned 9:25 am