

Department Related Activities Committee

Meeting minutes for Oct. 18, 2023

Voting Members Present: Vanessa Blackburn, Tim Fitzpatrick, Mica Della Sala, Cynthia Horne, Darren McCroom, Erin Casey, Evan Wren, Gwen Pederson, Jeanne Gaffney, Julia Hawkins, Matt Condon, Megan Ellis, Michael Soran, Nicole Larson, Travis Cram

Nonvoting Members/Guests Present: Jack Herring, Erin Emry, Megan McGinnis, Rax Organa, Rebecca McLean, Christa Schulz

I. Introductions

- Name, student/faculty/staff, area of representation

II. Orientation

- Department Related Activities Committee (DRAC) represents Forensics, Theatre & Dance, Student Publications, Music, International Affairs Association, and WWU Racing
- DRAC is part of Services & Activities Fees process
 - Students pay this fee separate from tuition as part of enrollment
 - Revenues collect are distributed by S&A
- S &A committee
 - Members – 9 student members
 - Associated Students (2)
 - Athletics (2)
 - Campus Recreation (1)
 - ADEI (1)
 - DRAC (2)
 - Residence Hall Association (1)
- DRAC voting members
 - 1 administrator appointed VP for Enrollment & Student Services
 - 1 student from each departmentally recognized area
 - 1 faculty or administrative member from each recognized area who will be budget authority for their area
 - 2 at-large student representatives non associated with DRAC-related activities
- DRAC Non-voting members
 - 1 university staff person familiar with budget preparation, coordination, and implementation
 - AS VP for Activities shall serve as liaison with AS Board
 - Department/Program Budget Authority when Faculty Advisor doesn't have budget authority
 - Many programs also send alternate student rep as proxy
- Tasks at DRAC level
 - Coordination of meeting schedules and deadlines

- Attendance and participation in meetings
 - Responsibility for presenting and explaining budget proposals
 - Analysis and working understanding of all budget proposals
 - Responsibility to bring business to committee and vote
- DRAC Student Participation at S&A Level
 - DRAC sends 2 student reps
 - Students at that level are the ONLY member except for one faculty
 - They are responsible for around \$8 million of collected fee moneys
- General Schedules
 - Fall
 - S & A will hold orientation meeting for new fall members
 - Discuss unfinished business from last year
 - Determine officers and student representation
 - Fall S&A money normally received between Nov and Jan
 - Summer S&A revenue is received in fall and distributed to DRAC with summer programs
 - Winter Quarter
 - Rough estimate available winter, helps us project revenue in coming years
 - Each DRAC constituent presents budget to committee, DRAC decides what is forwarded to S&A, deadline is end of winter quarter
 - Winter quarter S&A revenue normally received March to May
 - Spring Quarter
 - Presentation of DRAC budgets to S&A committee the first week of Spring quarter
 - S&A proposes method of distributing money for following year
 - S&A submits to WWU board of trustees with recommendation
 - Spring quarter S&A distribution is received May to June and distributed to DRAC
- Summary of Constituents
 - Theatre and Dance
 - Funds the 6-9 shows performed each year
 - Also used for travel, allows students to attend auditions, performances, workshops, and interviews
 - Music
 - Supports student employment, music licensing, software and technology licenses
 - Student Publications
 - Five student publications showcase and archive diverse talent in journalism, arts, literature, and research
 - Forensics
 - Enters into tournaments with schools across the US
 - Funded exclusively from DRAC budget

- IAA
 - Student run program associate with Political Science department
 - IAA is model UN and Services Events and Programs
- WWU Racing
 - Racecar design and building, goal is to acquire data and knowledge to perfect current year's car, students learn engineering project management

I. Elections

- Vanessa Blackburn was nominated for Chair for the 2023-24 academic year
 - Vote passed unanimously
- Tim Fitzpatrick was nominated for Vice Chair
 - Vote passed unanimously
- No nominations for secretary. The committee will revisit the secretary position at the next meeting.
- Chris Carthum (Music) and Julia Hawkins (Student Publications) were nominated as S&A representatives, with Mica Della Sala (Music) as an alternate.
 - Vote passed unanimously

IV. Next meeting:

- DRAC will continue to meet as needed on Wednesday mornings at 9 a.m.