

Department Related Activities Committee
Meeting minutes for Nov. 8, 2023

Voting Members Present: Vanessa Blackburn, Tim Fitzpatrick, Cynthia Horne, Darren McCroom, Erin Casey, Evan Wren, Gwen Pederson, Julia Hawkins, Matt Condon, Megan Ellis, Michael Soran, Nicole Larson, Travis Cram, Amy Lazzell, Anne Melo, Erica Steele

Nonvoting Members/Guests Present: Erin Emry, Megan McGinnis, Rax Organa, Rebecca McLean, Christa Schulz

I. Minutes

- a. Oct. 18, 2023, minutes were approved unanimously as amended

II. Secretary

- a. No nominations were made for secretary. The position remains vacant until filled.

III. Budget Overview

- a. Student Service and Activities Fee: collected with tuition, assessed each year by student members of the S&A Fee Committee, including rate increases
- b. S&A Fee Committee: Comprised of DRAC, AS, athletics, Campus Rec and ADEI. Each constituent sends voting students to committee
- c. Budget timeline: Winter quarter budget prep, discussion and approval; spring DRAC participates in S&A committee work to deliberate and vote on S&A needs and budget for following year
- d. Current instruction from S&A: Seven years of budget data, how our programs center ADEI, clarity on sources of income, how reserves are used
- e. DRAC reserves overview: \$25,000 for emergencies, \$200,000 equipment reserves

IV. SPC reserves request

- a. Student publications requested \$9,283.14 to pay for Front student pay, which was partially offset by \$7,000 in budget return from other publications. Reserves request was approved unanimously.

V. Meetings schedule

- a. DRAC will only meet again in Fall quarter if necessary. Next schedule meeting is in January 2024.