

DRAC meeting Agenda November 2, 2022

Members Present: Eleanor Scott, Vanessa Blackburn, Megan McGinnis, Rebecca McLean, Allison Mazurek, Timothy Fitzpatrick, Lyd Haindfield, Rax Organa, Rich Brown, Jeanne Gaffney, Travis Cram, Anne Melo, Nikki Larson, Erin Emry, Lisa Beard, Julia Greene, Amy Lazzell, Darren McCroom

- I. Approval of 10/19/22 minutes
 - Minutes amended per comments by Timothy Fitzpatrick and Darren McCroom
 - Vanessa puts forth the motion to approve the minutes
 - Seconded by Darren McCroom
 - Unanimous approval

- II. Orientation
 - DRAC represents Forensics, Theatre & Dance, Student Publications, Music, International Affairs Association, and WWU Racing
 - DRAC is part of S&A Fees process
 - Students pay this fee separate from tuition as part of enrollment
 - Revenues collect are distributed by S&A
 - S &A committee
 - Members – 1 Faculty representative from non-S&A funded department, 6 student members
 - Associated Students (2)
 - Athletics (1)
 - Campus Recreation (1)
 - DRAC (2)
 - DRAC voting members
 - 1 administrator appointed VP for Enrollment & Student Services
 - 1 student from each departmentally recognized area
 - 1 faculty or administrative member from each recognized area who will be budget authority for their area
 - 2 at-large student representatives non associated with DRAC-related activities
 - DRAC Non-voting members
 - 1 university staff person familiar with budget preparation, coordination, and implementation
 - AS VP for Activities shall serve as liaison with AS Board
 - Department/Program Budget Authority when Faculty Advisor doesn't have budget authority
 - Many programs also send alternate student rep as proxy
 - Tasks at DRAC level
 - Coordination of meeting schedules and deadlines
 - Attendance and participation in meetings

- Responsibility for presenting and explaining budget proposals
- Analysis and working understanding of all budget proposals
- Responsibility to bring business to committee and vote
- DRAC Student Participation at S&A Level
 - DRAC sends 2 student reps
 - Students at that level are the ONLY member except for one faculty
 - They are responsible for around \$8 million of collected fee moneys, about \$1.2 million goes to DRAC
- General Schedules
 - Fall
 - S and A will hold orientation meeting for new fall members
 - Discuss unfinished business from last year
 - Determine officers and student representation
 - Fall S%A money normally received between Nov and Jan
 - Summer S&A revenue is received in fall and distributed to DRAC with summer programs
 - Winter Quarter
 - Rough estimate available winter, helps us project revenue in coming years
 - Summer and academic year budgets should be worked in Feb
 - Each DRAC constituent presents budget to committee, DRAC decides what is forwarded to S&A, deadline is end of winter quarter
 - Winter quarter S&A revenue normally received March to May
 - Spring Quarter
 - Presentation of DRAC budgets to S&A committee the first week of Spring quarter
 - S&A proposes method of distributing money for following year
 - S&A submits to WWU board of trustees with recommendation
 - Spring quarter S&A distribution is received May to June and distributed to DRAC
- Summary of Constituents
 - Theatre and Dance – funds the 6-9 shows performed each year
 - Also used for travel, such as KCACTF and allows students to attend audition, performances, workshops, and interviews
 - Music
 - Supports student employment, music licensing, software and technology licenses
 - Needs revised to reflect non-COVID era
 - Student Publications
 - Showcase and archive diverse talent in journalism, arts, literature, and research
 - Over 50 student jobs each quarter
 - Delivers scientific, artistic, and academic content

- Forensics
 - Enters into tournaments with schools across the US
 - Top 20 national program for past nine years
 - Funded exclusively from DRAC budget
- IAA
 - Student run program associate with Political Science department
 - IAA is model UN and Services Events and Programs
 - Descriptions needs updated
- WWU Racing
 - Racecar driving, goal is to acquire data and knowledge to perfect current year's car, students learn engineering project management, business skills, compete in 80+ field

III. Budget discussion

- Budget update - 11/1 we received fee distributions for fall
- Returning student enrollment has dropped and overall enrollment has dropped. There will likely be fewer students in winter and spring quarter.
- Our budget was 4-5% short of what our request was for the fall, and we can expect around 5% short for winter and spring. Expect to be conservative during planning this year, as we won't be able to ask for more next year. Next year's budget will likely reflect this year's.
- Rebecca will start working on budget worksheets for next year
- S&A met over summer to talk about possible changes, how we present our budget may be altered on changes they decide to make
- Unless S&A decides something that requires discussion or vote, we don't have any more meetings for the rest of the quarter. The next meeting will likely be mid-late January.

IV. Updates:

- Student publications received new computers and old ones will be cleared out within the next week.