

## **DRAC Meeting Minutes 1/24/24**

In attendance: Amy Lazzell, Anne Melo, Chris Carthum, Christa Schulz, Conor Lincoln, Cynthia Horne, Darren McCroom, Erica Steele, Erin Casey, Erin Emry, Evan Wren, Gwen Pederson, Jack Herring, Jeanne Gaffney, Megan Ellis, Megan McGinnis, Mica Della Sala, Nicole Larson, Rax Organa, Rebecca McLean, Rich Brown, Travis Cram, Vanessa Blackburn

### Motion to Approve November 8, 2023 Meeting Minutes

- Motion to approve as presented by Cynthia Horne, second by Travis Cram
- Motion approved with one abstention

### Nomination of DRAC Secretary

- Overview of responsibilities and time commitment; great resume builder for a student member
- Jeanne Gaffney nominated herself, Vanessa seconded
- Motion approved with one abstention
- Travis Cram and Erin Emry willing to be a back-up as needed when Jeanne is unavailable to attend

### Review of the Winter and Spring Budget Planning Process

- Rebecca McLean provided an overview of the budget process with the S&A Committee, noting it is unclear when detailed information will be available to assist DRAC members with this year's budget planning.
- Each DRAC constituent needs to prepare a short slideshow presentation with a PDF that summarizes activities and awards to be presented to DRAC. This will inform DRAC's student representatives who will present DRAC in its entirety to the S&A Committee. These presentations should showcase what DRAC constituents do, why they do it and why S&A funds are needed.
- After these presentations, DRAC will begin talking about tentative budget plans for next year and vote on a final budget early in spring quarter. Budgets are presented to the S&A Committee in late April or early May.
- Discussion about planning for higher student employee expenses due to changes in the minimum wage and planned COLA.
- Discussion about the need to showcase how DRAC programs support ADEI initiatives and their effect on student retention.

### Overview of DRAC Budgets from the Last Seven Years

- Vanessa presented a seven-year historical review of DRAC Budgets that included reserve funds, number of student employees, faculty staff and student wages, summer expenses, and travel expenditures.

### Scheduling Future Meetings

- Constituent presentations throughout the remainder of winter quarter
- 1/31: Student Publications will present
- Schedule will be finalized at the next meeting
- Will need to meet 2/21