

DRAC Meeting 4/10/2024

Attendees: Allissa Flood, Amy Lazzell, Anne Melo, Chris Carthum, Cynthia Horne, Darren McCroom, Erica Steele, Erin Casey, Erin Emry, Ichi Kwon, Jeanne Gaffney, Julia Hawkins, Malachi Phillips, Megan Ellis, Megan McGinnis, Mica Della Sala, Michael Soran, Nicole Larson, Rax Organa, Rebecca McLean, Sebastian Mayotte, Tim Fitzpatrick, Travis Cram, Vanessa Blackburn

1. Meeting Minutes

Minutes from February 21, 2024, and April 3 were presented.

- a. February 21: Added Mica Della Sala to list of attendees. Motion by Tim Fitzgerald. Second by Mica. Approved as corrected.
- b. April 3: Amended item 4 to add "Jack also indicated DRAC members should not worry about having to reduce their own budgets in order to include the Outback Farm." Motion by Darren McCroom. Second by Cynthia Horne. Approved as amended.

2. Budget Presentation: Forensics

- a. Travis mentioned that the budget narrative, academic year 2024 and summer 2024 budget spreadsheets are available in the Teams folder.
- b. Erin Casey presented for Forensics
- c. Budget overview
 - i. Reviewed AY 25 budget request
 1. Requesting \$175,678 compared with \$169,737 for AY24
 2. Reflects a 3.5% increase
 - ii. Reviewed Summer 25 budget request
 1. Requesting \$9,718 compared with \$7,300 Summer 2024
 2. Reflects a 33% increase from Summer 2024 actuals and a 0% increase from Summer 2024 request
 - iii. Despite decreasing program spending in all areas (benefits, goods and services, travel), forensics continues to be affected by mandatory cost increases – including healthcare benefits and delays in the transition of staff to permanent positions
 1. Salary and benefits account for 64.6% in the current proposal compared with 52% in AY2021, the last year the program was not required to fund health benefits
 - iv. Rebecca commented that constituents should not be asking for increases other than mandatory personnel increases; Travis responded that this was in response to mandatory personnel increases.
 - v. Travis commented that this narrative has been common for past few years and is not new.

3. Budget Presentation: WWU Racing

- a. Megan Ellis presented for WWU Racing
- b. Budget overview
 - i. Presented FY22, FY 23 and FY DRAC budgets

- ii. Provided an overview of the 24 actual budget break down
 - 1. DRAC does not fund entire WWU Racing operating budget, only 32%
 - 2. Majority of funding is provided from sponsors that students must actively ask for support from each year.
- iii. Provided an overview of student development and safety prioritized by WWU Racing
- iv. Presented the proposed Budget for FY2025: \$43,000
 - 1. Supplies and materials: \$30,000
 - a. Slight increase over FY24 actuals \$27,898
 - 2. Student position: \$13,000
 - a. For the first time, WWU Racing is asking for support for a student position (Project Lab Manager)
 - b. The position will protect students on WWU Racing and in the Engineering program, oversee student lab usage after hours, manage all tool and equipment usage and oversee safe practices during HV electrical work
 - c. There is more danger with an electric vehicle, high voltage system exposure
 - d. WWU Racing often meets after hours
 - 3. Questions and comments
 - a. Erin Emry stated that constituents were told not to ask for an increase and that Theatre and Dance gets less than \$10,000 additional funding per year.
 - i. The position was only recently identified as a need within the University and Racing will look for alternate methods to fund the position if it isn't received from DRAC
 - b. Erin asked how the position would be publicized so that any student could apply.
 - i. Amy Lazzell commented that WWU Racing is open to all students. Newly developed position and hiring details not yet determined.
 - 4. Darren McCroom asked what would be the basic requirements for someone to apply?
 - i. Would consider applicants' experience, either on or off campus. Responsible for safety of 20-30 students on a nightly basis. Would receive proper training.
 - 5. Travis commented that specialized training for jobs funded with DRAC is fairly standard throughout S&A, as long as the position facilitates the activity or service for all students who wish to engage with it.

4. Budget Presentation: IAA

- a. Malachi Phillips presented for IAA
 - i. Provided an overview of FY 23-24 budget

1. \$40,359 in DRAC funds
 2. \$38,917 expenses to date with additional events planned spring quarter
 - ii. Presented the FY 24-25 budget request
 - a. Asking for same amount in DRAC funds with slight adjustments to how funds are allocated: \$40,359
 - b. Earmark funding: \$5,161
 - c. NTT faculty advisor stipend: \$6,000
 - d. Goods and services: \$14,670
 - e. Travel and lodging expenses: \$24,850
 - iii. Reviewed cost saving measures such as participating in fewer conferences, caps on participation and other measures
 - iv. Reviewed quarterly schedule of activities planned for AY24-25
5. Meeting adjourned. Questions about IAA's budget proposal will be tabled until next week's meeting