



Schedule Training
Documentation – Calculated
Drop (SSAACCL)
Version 9.x

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October 26, 2020

Calculated Drop (SSAACCL)

Calculated drop functionality allows an institution to ultimately drop students without manual intervention by administrative staff.

Historically, a booklet of all offered CRNs was produced and the front counter staff would be required to look up each individual CRN to find the correct refund rule for each of the courses a student was withdrawing from.

Until Banner Self-Service 9 is implemented, Admin staff will continue to do the maintenance at the front counter, but now they will only need to enter the CD code and the system will calculate the withdrawal code and the refund status.

SSAACCL

After creating or editing the CRN, go to SSAACCL and enter the code corresponding to the section length.

- 6W** – applied to six week courses, section numbers beginning with ‘S’
- 9W** - applied to nine week courses, section numbers beginning with ‘N’
- SC** – applied to short courses, section numbers beginning with ‘X’ or ‘L’

Entering 9W populates the highlighted dates, it also triggers the census dates to be populated. The census dates can be changed using this process (we are allowing the dates to default in from another form) which is what is triggering the warning message.

Term: 202130 CRN: 30052 Subject: GEOL Course: 211 Title: Physical Geology w/lab

SCHEDULE CALENDAR

Academic Calendar Type	9W	9 wk summer CRNs (Nxx sect #)	Enrollment	0
Section Begin Date	06/22/2021	Part of Term Number of Weeks	9	
Section End Date	08/20/2021	Part of Term	1	Full Term
Session Begin Date	06/22/2021	Session Number of Weeks	8.57	
Session End Date	08/20/2021	Number of Days	43	
Calculated Section Start Date	06/22/2021			
Census One Date	08/17/2021	Census One Enrollment	0	
Census Two Date	06/29/2021	Census Two Enrollment	0	
Last Date to Enroll		Last Date to Record Academic History	07/05/2021	
Last Date for Refund	06/28/2021	Last Date to Drop without a Penalty	08/13/2021	

***WARNING* Census One and Census Two Dates have not been updated.**

The census dates default in from another form - this warning can be ignored

Save the record