

Undergraduate Scholars Poster Session

Wednesday, May 13 9:00 am – 5:00 pm

Online Registration: <https://wp.wvu.edu/scholars/registration/>



The *Scholars Week* Organizing Committee announces the annual *Undergraduate Scholars Poster Session*. Student posters will be on display all day long, but students will present their poster during their assigned session. The registration form asks students to indicate their preferred time(s) for presenting; however, we cannot guarantee we will be able to accommodate their requests. The *Undergraduate Scholars Poster Session* offers students in **any discipline** an opportunity to share their scholarly activity. **IMPORTANT NOTE:** Graduate students may be co-presenters with an undergraduate student or be listed as contributing co-authors.

TITLE & ABSTRACT GUIDELINES

- Brief title: No more than 75 characters. Use sentence format for title.
- List names of all authors (presenting authors- limit 2 per poster- and co-authors).
- Provide an abstract summarizing the results of your research. Abstract limited to 300 words.

POSTER GUIDELINES

DIMENSIONS & FORMAT

- **IMPORTANT!** Posters must be “portrait style” with dimensions no larger than 30” × 40” (width × height, Figure 1). Thumbtacks will be provided.
- Poster should be readable from a distance of 2 m. Title should be sentence case with lettering at least 2 cm high (~72 pt).
- Authors and department affiliations should be in upper- and lower-case lettering (~42 pt).
- Text lettering should be at least 5 mm high (minimum 18 pt).

CONTENT

- A person who knows nothing about your project should be able to grasp the basics from your poster. Your oral presentation of the poster is very important as well.
- Information should be well organized and concisely presented.
- Keep written text to a minimum. Bulleted short phrases are effective. Colorful large graphs, flow charts, diagrams and photographs (half a dozen at most) are often effective. Keep captions and legends short and informative.

PRINTING POSTER

- You **MUST BE REGISTERED** for the Undergraduate Scholars Poster Session to print a poster.
- Schedule your printing appointment as early as possible (minimum 4 days prior to event). Make a printing appointment at the Student Tech Center (www.wvu.edu/techcenter) or call 650-4300.

EVENT TIMELINE

- Poster set-up for ALL POSTERS is 8:00 – 9:00 am on Wednesday. Authors should place their poster at the assigned location as directed by the information boards at the poster session entrance.
- Presenters should be near their poster and available to discuss their work as long as possible during their assigned session.
- **Please take your poster down after the Undergraduate Scholars Poster Session ends at 5:00 pm on Wednesday.** Abandoned posters may be picked up at the Student Tech Center after Scholars Week.

QUESTIONS

- Please contact scholars.week@wvu.edu

